

CLEANER – PERSON SPECIFICATION

	<u>Essential/Desirable</u>	<u>How Tested</u>
Training		
To undertake required training including: <ul style="list-style-type: none"> • First Aid • Moving and Handling • Any other training in line with duties 	D	Application/Interview
To participate in own personal development, attend identified training courses and disseminate training to colleagues as required	E	Application/Interview
Skills		
Knowledge of health and safety procedures including risk assessments	E	Application/Interview
Good Numeracy	D	Application/Interview
Good Literacy	D	Application/Interview
Basic IT knowledge	D	Application/Interview
Abilities		
Demonstrates good time management skills	E	Interview
Approachable and diplomatic	E	Interview
Ability to work under pressure	E	Interview
Use your own initiative and be adaptable in order to work on your own and as part of the team	E	Interview
To ensure that all services are provided in accordance with the Centre 81's Standards, Equal Opportunities and Quality Assurance statements	E	Application/Interview
Demonstrate the ability to maintain confidentiality	E	Application/Interview
Other		
To work occasionally outside usual hours	E	Application/Interview
To be reliable and punctual	E	Application/Interview